

HVAC Estimate

A blank estimate form for a HVAC contractor, with the line items and units this trade prices in already in the table.

BUSINESS	LICENCE NO.
PHONE	EMAIL

CUSTOMER	BILLING ADDRESS
JOB SITE ADDRESS	PHONE / EMAIL
ESTIMATE NO.	DATE

DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
Condensing unit, installed	each			
Air handler with coil	each			
Line set replacement	linear foot			
Flexible duct run	linear foot			
Seasonal maintenance visit	visit			
Refrigerant charge	pound			
			TOTAL	

Exclusions

Anything not listed above is not included in this price. List here the things a customer commonly assumes are included and are not — permits, disposal, restoration, work behind finished surfaces, and anything that cannot be seen until the work is opened up.

Validity

This template is a starting point, not legal advice. Contract law is a state matter and the terms that hold up in one state are not the terms that hold up in another. Have a lawyer in your state read your version once before you send it to a customer. Prepared as a free template by Relayhand.

This estimate is valid for 30 days from the date above. Material prices move, and an estimate with no expiry is one you are still bound by next season.

What happens next

Acceptance of this estimate is not a contract. On acceptance a written agreement will be issued setting out the payment schedule, the change-order process, the warranty and the cancellation terms.

ACCEPTED BY (CUSTOMER)

DATE