

Drainage & Foundation Invoice

A blank invoice form for a drainage contractor, with the line items and units this trade prices in already in the table.

BUSINESS	LICENCE NO.
PHONE	EMAIL

CUSTOMER	BILLING ADDRESS
JOB SITE ADDRESS	PHONE / EMAIL
INVOICE NO.	DATE
CONTRACT / ESTIMATE REF.	

WORK COMPLETED	UNIT	QTY	UNIT PRICE	AMOUNT
French drain — excavation and pipe	linear foot			
Catch basin, set and tied in	each			
Downspout tie-in to solid pipe	each			
Sump pump with check valve	each			
Regrade and sod restoration	square foot			
			TOTAL	

Change orders

List approved extras separately from the original scope, each with the date it was agreed and how it was agreed. An extra buried in the original line items is the one that gets disputed.

Payments received

Deposit received: _____ Date: _____

Progress payment: _____ Date: _____

Payment terms

Balance is due within _____ days of the date of this invoice. State the methods you accept, and state the late-payment terms here rather than leaving them to be argued afterwards.